

**Title:** Care & Counseling Pastor – Full-time

**Objective:** This position is entrusted with providing leadership and oversight for Grace Chapel’s pastoral care ministry as well as assuming primary responsibility for the growth and development of The Hope of Denver biblical counseling center. Leads and coordinates response to congregational care needs while equipping leaders in providing care and fostering spiritual growth during unexpected life circumstances. Maintains a strong pastoral presence within the Grace Chapel community and equips other pastors to respond to care needs promptly and effectively. Develops and executes growth plans increasing the reach and spiritual effectiveness of The Hope of Denver Biblical Counseling ministry.

**Reports to:** Senior Pastor

**Primary Responsibilities:**

- **Director of The Hope Of Denver Biblical Counseling Center:**
  - Provides administrative oversight for all Hope of Denver processes, including new client intake, resource allocation, case management, recruitment, training, certification, compliance and continuing education.
  - Develops and executes growth plans, successfully expanding the capacity, reach, and spiritual impact of Grace Chapel’s biblical counseling ministry.
  - Creates and implements the processes and systems necessary to successfully obtain and maintain training center status with the Association of Certified Biblical Counselors.
- **Leader of Congregational Care:**
  - Assumes leadership responsibility for Grace Chapel’s pastoral care processes and teams. Ensures visibility to current care needs and coordinates among available resources and teams. Initiates reactionary discipleship groups as needed and participates in care meetings including crisis response.
  - Charts the course to increase ministry effectiveness and spiritual impact by understanding trends in current care needs and aligning ministry responses in support of vision and mission.
  - Coordinates and supports hospital/visitation ministry through staff and volunteer teams.
  - Coordinates and supports the funeral ministry and support processes after the death of a loved one in conjunction with volunteer care teams.
  - Serve the elders by leading and expanding the deacon ministry and serving as deacon-staff liaison.
  - Works with the discipleship pastor to develop responsive discipleship groups, workshops, and training to serve people facing various care issues such as anxiety, grief, and addictions.
  - Oversees the pastor-on-call schedule and process.

**Secondary Responsibilities:**

- Pursues excellence in ministry as a Grace Chapel pastor through leading people to salvation, discipleship, baptizing, serving communion, and performing weddings and memorials.
- Assists with recruiting, training and equipping group leaders.
- Defines processes and develops annual goals and budgets in alignment with ministry objectives.

**Stewardship of Mission:** Understands and supports the vision and mission of Grace Chapel. Pursues personal spiritual and professional growth through enrichment opportunities. Establishes and maintains strong team relationships. Effectively utilizes the Lord’s resources for maximum ministry impact while minimizing expenses. Creates an environment of loving Christian care.

**Minimum Qualifications:** Bachelor’s degree; Master’s preferred. Deep experience in pastoral and biblical counseling; models strong Christ-like character; gifted in practically applying God’s truth to life circumstances; strong ability to develop others and build teams; proven experience in shepherding and discipleship; ability to communicate God’s Word effectively.

**Please note:** *This job description is not designed to cover or contain a comprehensive listing of activities, duties, and responsibilities that are required of the employee for this position. Duties, responsibilities, & activities may change at any time with or without notice.*